

Stephen F. Austin State University
Staff Council Meeting Notes
Tuesday, November 12, 2024
10:00 a.m. – 11:44 a.m.
McGee Business Building (Room 133) and Zoom

Attendees:

Attending Representatives	<input checked="" type="checkbox"/> Chair: Ryan Dietrich <input checked="" type="checkbox"/> Parliamentarian: Heather Hawkins <input checked="" type="checkbox"/> Treasurer: Choya Coleman <input checked="" type="checkbox"/> Secretary: Emily Keller <input checked="" type="checkbox"/> Gina Ajero <input checked="" type="checkbox"/> Heather Catton <input checked="" type="checkbox"/> Walter De La Cruz <input checked="" type="checkbox"/> Crystal Deckard <input checked="" type="checkbox"/> Sabrina Delaney <input checked="" type="checkbox"/> Chase James <input checked="" type="checkbox"/> Tim Lewallen <input checked="" type="checkbox"/> Amy Mooneyham <input checked="" type="checkbox"/> Theunis Oliphant <input checked="" type="checkbox"/> Johnny Reed <input checked="" type="checkbox"/> Andrew Roybal-Cano <input checked="" type="checkbox"/> Ashley Schmidt <input checked="" type="checkbox"/> Sydnee Seeton <input checked="" type="checkbox"/> Nadia Sifuentes <input checked="" type="checkbox"/> Leon Stefl <input checked="" type="checkbox"/> William Stelson <input checked="" type="checkbox"/> Enrique Venegas <input checked="" type="checkbox"/> Henry Wiederhold <input checked="" type="checkbox"/> Craig Yates
Not Present	<input type="checkbox"/> Shana Scott <input type="checkbox"/> Brandon Stringfield

Meeting Minutes

Topic	Minutes
I. Call to Order	Time: 10:00 a.m.
II. Roll Call	Secretary Keller called roll. Individuals noted above were in attendance. Angela Perry served as proxy for Shana Scott. Steve Laurent served as proxy for Brandon Stringfield.
III. Presentations	<p>a. Dr. Jana Redfield (STEM Education and Research Center Co-Director)</p> <ul style="list-style-type: none"> • High School STEM Day with a multi-disciplinary approach <ul style="list-style-type: none"> i. Staff can present ii. We will start the day with groups of 20 or fewer and can probably accept around 400 students <ul style="list-style-type: none"> 1. Rotate through 3 sessions for approximately 50 minutes each 2. Lunch 3. Student Success Showcase in Cole STEM Atrium (paired with lunch) 4. Faculty and student led panel iii. We need people willing to present or set up a booth at the Student Success Showcase. <ul style="list-style-type: none"> 1. CPM Training required 2. Background check required iv. Information on cards <ul style="list-style-type: none"> 1. SFA Today article 2. Submit proposal by giving name, email address, how you would like to be involved, if you need more information, etc.

v. Questions

1. Representative Schmidt: If you decide to do a presentation, are you limited to doing that presentation with somebody who is part of the SFA body? I have several mentors I have worked with in the past who may be interested in doing this.
 - a. Dr. Jana Redfield: Yes, that would be great.
2. Representative James: I work in the Makerspace and we need to talk about this.
 - a. Dr. Jana Redfield: Yes, we do.
3. Representative Coleman: What day will STEM Day be on?
 - a. Dr. Jana Redfield: It will be on Friday, February 28th.
4. Representative Lewallen: Are there particular areas where you are looking for people to present information? Are there needed topics?
 - a. Dr. Jana Redfield: I can't say right now, but I think some of those soft skills will be combined with technical or academic skills. You can throw things to me. It should be an activity they can do hands-on. I can tell you what we currently have.
5. Representative Hawkins: Do you have anything from Aviation or Construction Management?
 - a. Dr. Jana Redfield: Yes, both.
6. Representative Stefl: Is there a deadline to submit proposals?
 - a. Dr. Jana Redfield: If we could have that before Christmas, that would be great.

b. Michael McBroom (Athletics Director)

- Athletic updates from new Athletic Director

- i. Athletics mission
- ii. Current department priorities
 1. New model for college athletics
 2. University Master Plan
 3. Future Athletics Funding Model
- iii. Staff ticketing discussion
 1. 2024-25 staff ticket options
 - a. \$10 reserved seat at the gate (same as public)
 - b. 5 & under are free
 2. Options for the future
 - a. Single game discount with or without a limit on tickets
 - b. Individual or family season pass for a reduced fee
 - c. Employee benefit: Free admission for employees or employee/families
 - d. What do you think will be most attractive for SFA families?
 - i. Representative Stefl: Why not make staff days where certain days are free?
 - ii. Representative Catton: I like the idea of discounts. That is what we have for theater

	<p>productions. I am willing to pay for sporting events as well.</p> <ul style="list-style-type: none"> iii. Representative Lewallen: Is the \$10 for reserved seat for any athletics? <ul style="list-style-type: none"> 1. Michael McBroom: That is just for basketball. iv. Representative Lewallen: Would the discount be for just basketball? <ul style="list-style-type: none"> 1. Michael McBroom: It would be for all sports. v. Representative Schmidt: Could these incentives be deducted from paycheck or paid over time? <ul style="list-style-type: none"> 1. Michael McBroom: Yes, we probably can do that. vi. Representative Coleman: We could do 50% off. vii. Representative James: What about discounting concessions? <ul style="list-style-type: none"> 1. Michael McBroom: Potentially, yes. We could possibly work through the channels for a better rate for employees. viii. Representative Oliphant: Do you have data on how many employees are attending games? <ul style="list-style-type: none"> 1. Michael McBroom: I don't have really good data because it is hard to track. ix. Representative Yates: We could do a giveaway where you put the names of employees in a hat and draw for a family giveaway for that month on a month-to-month basis. I do like the idea of a staff day as well. <ul style="list-style-type: none"> 1. Michael McBroom: I like the drawing. <ul style="list-style-type: none"> iv. SFA Faculty & Staff Family Nights v. Home events this week
IV. Meeting Minutes	<p>Posted minutes from the last meeting up for approval.</p> <ul style="list-style-type: none"> • Motion to accept the minutes as written by Representative Stelson • Seconded by Representative Delaney • Approved with no abstentions
V. Officer Reports	<ul style="list-style-type: none"> a. Chair – Ryan Dietrich <ul style="list-style-type: none"> • Gaining access to various committees that Brittany was on • Attended Employee Advisory Council (EAC) monthly meeting – discussed onboarding/exiting for members and campus awareness of EAC • Transitioned to Second Century Committee • Policy Review – none opposed to proposed changes. Moved to next step for HOPs committee. <ul style="list-style-type: none"> ○ HOPS 01-401 Compliance ○ HOPS 05-404 General Facilities Management

	<ul style="list-style-type: none"> ○ HOPs 05-406 Parking Services ○ HOPS 05-501 Annual Disclosure of Crime Statistics <p>b. Secretary – Emily Keller</p> <ul style="list-style-type: none"> ● Nothing to report <p>c. Treasurer – Choya Coleman</p> <ul style="list-style-type: none"> ● I will follow up with Sabrina about Staff Services Award question. <p>d. Parliamentarian – Heather Hawkins</p> <ul style="list-style-type: none"> ● Nothing to report
VI. Committee Reports	<p>a. Executive Committee</p> <ul style="list-style-type: none"> ● Met to discuss vacancies ● Discussion of bylaws and chair-elect transition <p>b. Nominations & Elections Committee</p> <ul style="list-style-type: none"> ● Nothing to report <p>c. Communications Committee</p> <ul style="list-style-type: none"> ● Nothing to report <p>d. Worklife Committee</p> <ul style="list-style-type: none"> ● I created a survey that took everything we talked about during kick-off. The idea is that we take the survey to determine what we want to focus on. I will provide data at next meeting. <p>e. Staff Recognition Committee</p> <ul style="list-style-type: none"> ● We are scheduled to meet tomorrow. <p>f. Bylaws Committee</p> <ul style="list-style-type: none"> ● A motion was brought to my attention by representative Shana Scott to amend the bylaws that with a proxy a representative will not be counted absent. <ul style="list-style-type: none"> ○ Proposal <ul style="list-style-type: none"> ▪ Add the definition of proxy to the bylaws under section III ▪ Amend D.3 verbiage ○ Open discussion regarding proposed changes <ul style="list-style-type: none"> ▪ Clarity on language ▪ Definitions of proxy, excused, and unexcused absences ▪ Clarity on when absences are brought for council vote
VII. Unfinished Business	
VIII. New Business	
IX. Closed Session	
X. Adjournment	<p>Approved with no abstentions</p> <ul style="list-style-type: none"> ● Motion to adjourn the meeting by Representative Delaney ● Seconded by Representative Stefl <p>Adjourn Time: 11:44 a.m.</p>