Stephen F. Austin State University Quality Enhancement Plan Addenda
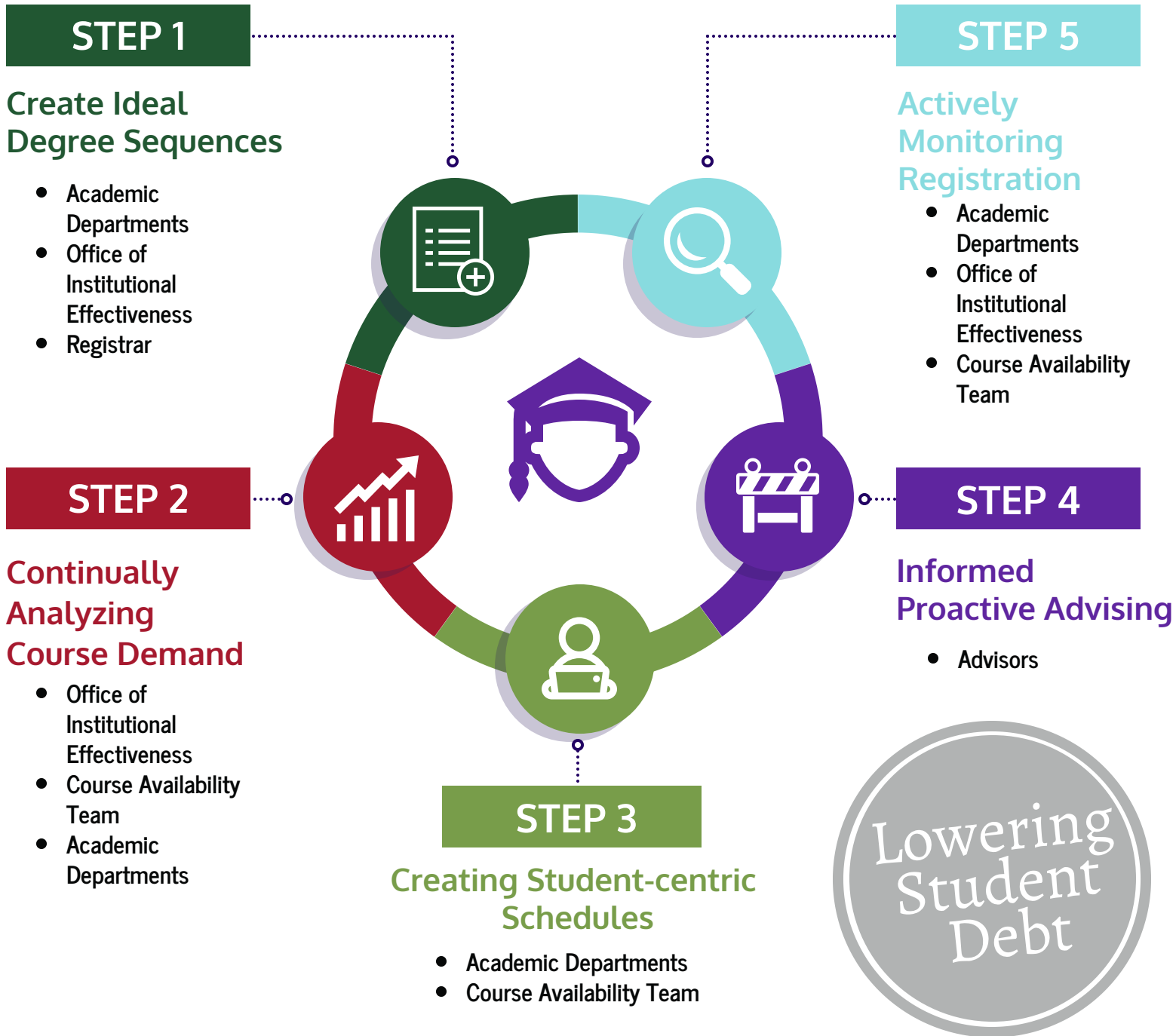
QEP
QUALITY ENHANCEMENT PLAN
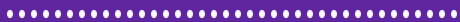
Functional Responsibilities

STEP 1
Create Ideal Degree Sequences

- Academic Departments
- Office of Institutional Effectiveness
- Registrar

STEP 5
Actively Monitoring Registration

- Academic Departments
- Office of Institutional Effectiveness
- Course Availability Team

STEP 2
Continually Analyzing Course Demand

- Office of Institutional Effectiveness
- Course Availability Team
- Academic Departments

STEP 4
Informed Proactive Advising

- Advisors

STEP 3
Creating Student-centric Schedules

- Academic Departments
- Course Availability Team

Lowering Student Debt

QEP
Quality Enhancement Plan
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Lowering Student Debt

Positional Responsibilities

Executive Vice President and Provost:
- Executive Sponsorship
- Course Availability Team Leadership

Associate Provost:
- Operational direction and oversight

Director, Institutional Effectiveness:
- Daily operations and management
- Course offering analysis and interpretation
- Data Interpretation consultations

Assistant Director, Institutional Effectiveness:
- Assessment data collection and analysis
- Annual report development

Institutional Effectiveness Specialist
- Degree Map QA/QC
- Data analysis and publication
- Data interpretation consultations

Course Availability Team:
- Review course offerings recommendations
- Trend identification
- Resource review
- Lead college level discussions

Academic Departments:
- Data analysis
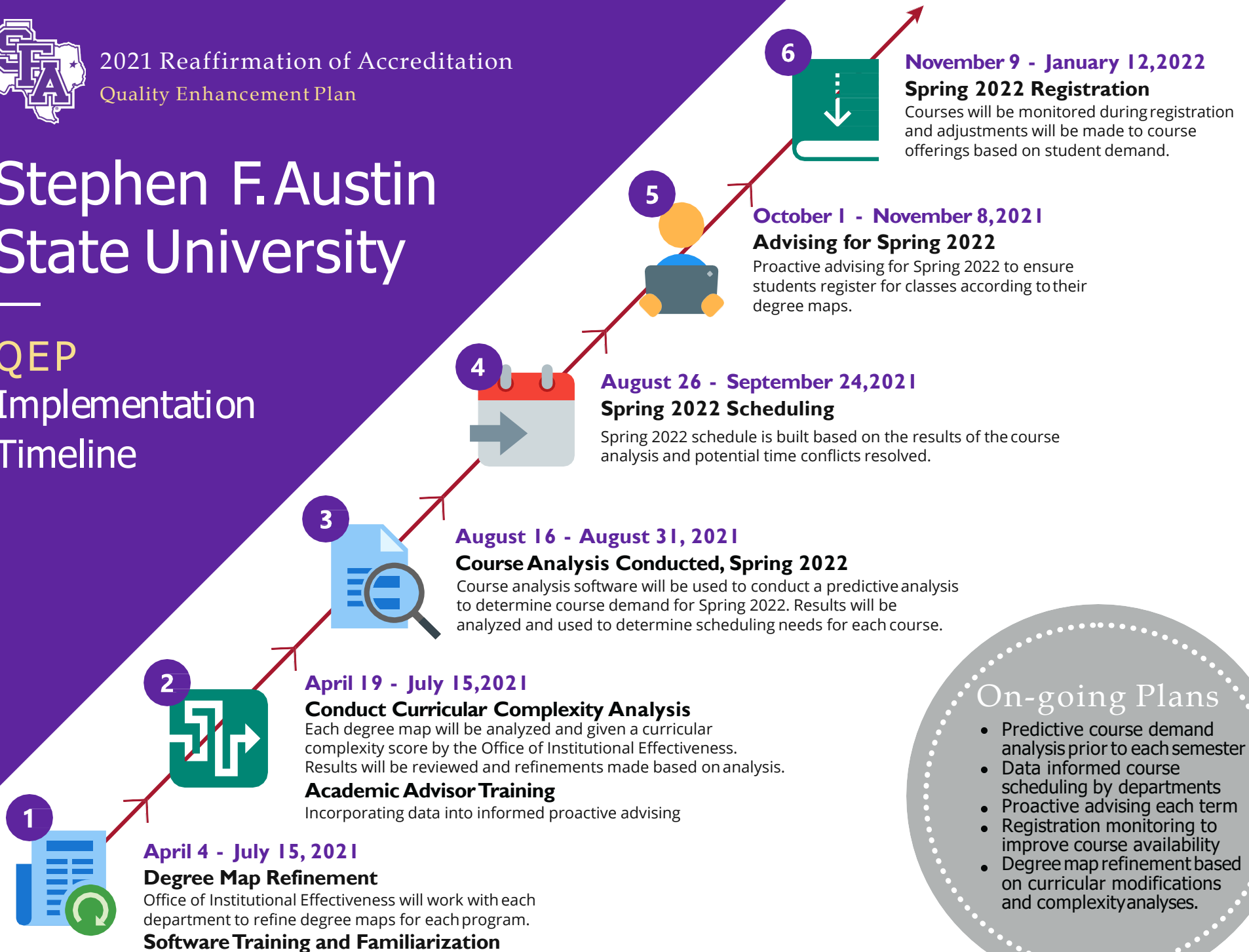- Schedule Creation

Advisors:
- Deliberate, structured student interventions
- Purposeful involvement w/students
- Reach out to students before they ask for help
- Inquiries into causes of the students' challenges

2021 Reaffirmation of Accreditation
Quality Enhancement Plan

Stephen F. Austin State University

QEP Implementation Timeline

6

November 9 - January 12, 2022
Spring 2022 Registration
Courses will be monitored during registration and adjustments will be made to course offerings based on student demand.

5

October 1 - November 8, 2021
Advising for Spring 2022
Proactive advising for Spring 2022 to ensure students register for classes according to their degree maps.

4

August 26 - September 24, 2021
Spring 2022 Scheduling
Spring 2022 schedule is built based on the results of the course analysis and potential time conflicts resolved.

3

August 16 - August 31, 2021
Course Analysis Conducted, Spring 2022
Course analysis software will be used to conduct a predictive analysis to determine course demand for Spring 2022. Results will be analyzed and used to determine scheduling needs for each course.

2

April 19 - July 15, 2021
Conduct Curricular Complexity Analysis
Each degree map will be analyzed and given a curricular complexity score by the Office of Institutional Effectiveness. Results will be reviewed and refinements made based on analysis.
Academic Advisor Training
Incorporating data into informed proactive advising

1

April 4 - July 15, 2021
Degree Map Refinement
Office of Institutional Effectiveness will work with each department to refine degree maps for each program.
Software Training and Familiarization

On-going Plans

- Predictive course demand analysis prior to each semester
- Data informed course scheduling by departments
- Proactive advising each term
- Registration monitoring to improve course availability
- Degree map refinement based on curricular modifications and complexity analyses.

SFA QEP Assessment Timeline for Lowering Student Debt

AY	Approx. Date	Milestone	Leading		Lagging				
			Productive Credit Ratio	Momemtum Year Objectives	Excess Semester Credit Hours	Time to Degree	4-year Graduation Rate	6-year Graduation Rate	Student Debt
AY22	8/15/2021	AY22 QEP Kick-off (Analysis for Spring 22)							
	3/30/2022	**Establish Baseline (AY21 Data)**	✔	✔	✔	✔	✔	✔	✔
	5/15/2022	Spring Productive Credit Report AY22 Momentum Year Report	✔	✔	✔				
AY 23	9/15/2022	Initial Fall Productive Credit Assessment	✔						
	12/20/2022	Fall Productive Credit Report Fall Momentum Year Report	✔	✔					
	2/15/2023	Initial Spring Productive Credit Report	✔						
	3/30/2023	**AY22 Assessment Report**	✔	✔	✔	✔	✔	✔	✔
	Spring / Summer	**AY22 Assessment Insights and Actions Workshop**	Close the Loop						
	5/15/2023	Spring Productive Credit Report AY22 Excess SCH Report AY23 Momentum Year Assessment	✔	✔	✔				
AY 24	9/15/2023	Initial Fall Productive Credit Assessment	✔						
	12/20/2023	Fall Productive Credit Report Fall Momentum Year Report	✔	✔					
	2/15/2024	Initial Spring Productive Credit Report	✔						
	3/30/2024	**AY23 Assessment Report**	✔	✔	✔	✔	✔	✔	✔
	Spring / Summer	**AY23 Assessment Insights and Actions Workshop**	Close the Loop						
	5/15/2024	Spring Productive Credit Report AY23 Excess SCH Report AY24 Momentum Year Assessment	✔	✔	✔				
AY 25	9/15/2024	Initial Fall Productive Credit Assessment	✔						
	12/20/2024	Fall Productive Credit Report Fall Momentum Year Report	✔	✔					
	2/15/2025	Initial Spring Productive Credit Report	✔						
	3/30/2025	**AY24 Assessment Report**	✔	✔	✔	✔	✔	✔	✔
	Spring / Summer	**AY24 Assessment Insights and Actions Workshop**	Close the Loop						
	5/15/2025	Spring Productive Credit Report AY24 Excess SCH Report AY25 Momentum Year Assessment	✔	✔	✔				

AY	Approx. Date	Milestone	Productive Credit Ratio	Momemtum Year Objectives	Excess Semester Credit Hours	Time to Degree	4-year Graduation Rate	6-year Graduation Rate	Student Debt
AY 26	9/15/2025	Initial Fall Productive Credit Assessment	✔						
	12/20/2025	Fall Productive Credit Report Fall Momentum Year Report	✔	✔					
	2/15/2026	Initial Spring Productive Credit Report	✔						
	2/15/2026	**5th Year Report Due to SACSCOC**	✔	✔	✔	✔	✔	✔	✔
	3/30/2026	**AY25 Assessment Report**	✔	✔	✔	✔	✔	✔	✔
	Spring / Summer	**AY25 Assessment Insights and Actions Workshop**	Close the Loop						
	5/15/2026	Spring Productive Credit Report AY25 Excess SCH Report AY26 Momentum Year Assessment	✔	✔	✔				
AY 27	9/15/2026	Initial Fall Productive Credit Assessment	✔						
	12/20/2026	Fall Productive Credit Report Fall Momentum Year Report	✔	✔					
	2/15/2027	Initial Spring Productive Credit Report	✔						
	3/30/2027	**AY26 Assessment Report**	✔	✔	✔	✔	✔	✔	✔
	Spring / Summer	**AY26 Assessment Insights and Actions Workshop**	Close the Loop						
	5/15/2027	Spring Productive Credit Report AY26 Excess SCH Report AY27 Momentum Year Assessment	✔	✔	✔				