

Deans Council
November 6, 2024

Meeting commenced at 9.01 a.m.

1. Update from Provost

Lorenzo Smith

- Dr. Smith reminded the deans that their presentation to the cabinet is scheduled for December 2. They will be given 15 minutes each, including questions.
- Dr. Smith will determine the order in which the deans present.
- He reminded the deans to provide a handout, short and effective, no PowerPoint presentations.
- Dr. Smith announced that Dr. Lee Furbeck is no longer with the university.
- Registrar's office will report to Academic affairs effective immediately.

2. Graduate Admissions & Orientation

Forrest Lane

- Dr. Lane is working to improve graduate admissions and provided a spreadsheet for the deans. ORSP is learning how to collect and track data for meaningful use.
- The spreadsheet lists degree programs and number of applications (not including international). The time from submission to approval has been reduced.
- Communication from ORGS is helpful.
- We are communicating with applicants that have started the process but have not submitted all documentation.
- It seems other universities are processing graduate applications much quicker.
- If we keep students waiting too long they will go elsewhere.
- Currently it takes around a month to get responses back to students.
- This information will continue to evolve.

3. Orientation Dates

Forrest Lane

- We do not have undergraduate virtual orientation but really need one.

4. Graduate Communication & Marketing Plan

Forrest Lane

- Communication plans and digital marketing for graduate students have not previously happened.
- ORSP is working on keeping graduate students advised and working with a third party to build out infrastructure, ITS, UMC, and Admissions are also involved.
- They will be working on communication first and then will look at marketing.
- We cannot accommodate a unique communication plan for every program, but are hoping to keep on a manageable scale.
- This may not have an impact in spring but hopefully, by fall 2025, we should see improvements.

5. JackSTARS

Forrest Lane

- JackSTARS applications are due January 1. An email will be sent out shortly. The goal next year is to move the deadline up to November 1.

6. Budget

Ginger Walker

- There is a new HR person working on our dean's office reclassifications. New job descriptions have been drafted from the JAQs and we have a list of questions. We are moving forward and will provide an update at the next meeting.
- Ginger provided the deans with an update on their year to date expenditures. We have no answer on roll forwards yet.

7. College of Education Restructure

Judy Abbott

- Dr. Abbott explained the proposed College of Education restructure. They are requesting a change of name to :
James I. Perkins College of Education, Allied Health and Professional Studies

Change to three academic units:

School of Education Studies

School of Allied Health Studies

School of Human Sciences & Professional Studies.

- Dr. Smith explained they are not requesting additional funds.
- Dr. Lane made a motion to approve the change, and all of the deans approved Dr. Knepp who abstained.

8. SFAS1101

Marc Guidry

- Dr. Guidry stated that UTSA is expanding the nine-hour pre-loading for freshman students to twelve-hours.
- Freshmen can bring in up to 30 hours dual credit and will still be pre-registered into SFAS 1101 and English 1301 if they did not take as dual credit.
- After students are auto registered they will meet with their advisor and can change their schedule at that point.
- Students can withdraw from SFAS1101 if they don't wish to take it and if it is not a degree requirement.
- Dr. Guidry has a committee reviewing the content of SFAS1101 and will be requiring certain kinds of study skills. We will need to recruit more faculty and staff to teach the class.
- Students who have not met TSI will be handled by Tricia Lance in the Student Success Center.
- This information will be shared with Chairs Council and Faculty Senate.
- We will try this new approach and see how it works.

11.01 meeting adjourned

Attendees: Lorenzo Smith, Marc Guidry, Sharon Brewer, Ginger Walker, Kim Childs, Judy Abbott, Gary Wurtz, Dustin Knepp, Hans Williams, Tim Bisping , Forrest Lane