



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Scholar Flights LLC  
DBA: Scholartrip  
600 Data Dr Ste 107  
Plano TX 75075-7806

PO Number: **P2501828**

PO Date: **12/10/24**

Delivery Date: **05/27/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

amirah.abdulraheem@Scholartrip.com

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Heather Catton  
Office of International Programs  
Steen Library 103  
905 E Library Dr  
SFA Box 6152  
Nacogdoches TX 75962

**Terms: Net 30**

**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	Exempt Policy 05-301 - Student Travel ---- Payment will be made according to pay terms. For questions please contact accountspayable@sfasu.edu. ---- TA: 3DY4, 3XXM ---- Art Program in Italy Leaders: Dr. Jill Carrington and Dr. Lindsey Creel Estimated number of students: 25  000P96178A TRAVEL AGENCY SERVICES	25.00 SRV	1,671.7100	41,792.75

**Purchaser:** Nicole Ivancic

(936) 4684472

**ADDITIONAL CHARGE:**

Vendor ID: **20511806**

Collegiate Licensed:

**DISCOUNT/TRADE-IN:**

Req No: **R0082625**

Employee/Employee Relationship:

**TOTAL: CONTINUED**

Blanket Order:

Purchase Class: **Exempt per SFA Policy**

HUB Status:

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150013-29121-772990 \$41,792.75



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Item	Description	Quantity	Unit Cost	Total Cost
	Group Name: SFASU - Spring in Italy FCO MAY25 Folder Number: 5245 Group Agent: Amirah Abdul-Raheem Final Invoice Issue Date: 04APR25 ---- Base Fare *please note that this base may include fuel surcharge that is subject to change until paid for in full (\$1,000.00/person) Taxes *Please note that taxes are subject to change until paid for in full. (\$656.71/person) Booking fee *non-refundable (\$15/person) TOTAL PER PERSON: \$1,671.71 ---- In accordance with iContracts #1273768 signed 12/10/2024			

<b>Purchaser:</b> Nicole Ivancic (936) 4684472	<b>ADDITIONAL CHARGE:</b> .00
Vendor ID: <b>20511806</b> Collegiate Licensed:	<b>DISCOUNT/TRADE-IN:</b> .00
Req No: <b>R0082625</b> Employee/Employee Relationship:	<b>TOTAL:</b> 41,792.75

Blanket Order: HUB Status: Purchase Class: **Exempt per SFA Policy**

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