

**Stephen F. Austin State University**

Member of The University of Texas System

Procurement and Business Services
Nacogdoches, Texas 75962-3030**Supplier:** Phone (936) 468-2206 * Fax (936) 468-4282Stephen Martin Construction LLC
DBA: Stephen Martin
2424 N Pecan St Ste 104
Nacogdoches TX 75965-3589

martin-construction@hotmail.com

PO Number: P2501612**PO Date: 11/04/24****Delivery Date: 08/29/25****CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.****Send Billing Invoice to:**Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable**Ship to:**Kris Orheim
Physical Plant
Physical Plant 101
2104 Wilson Dr
SFA Box 13031
Nacogdoches TX 75962**Terms: Net 30****FOB: Installed****PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	As per quote dated 10/23/24 ---- Austin Building Marketing Suite Renovations ---- TIPS #23010402 ---- SFA Work Order: 25-303270-001 ---- Stephen F. Austin State University will be closed for Thanksgiving Holidays 11/28/24 - 11/29/24 and Christmas Holidays 12/23/24 - 1/1/2025 please adjust your schedule accordingly. 000P91484A CONSTRUCTION TRADE SERVICES (NOT OTHERWISE CLASS.)	1.00 SRV	43,650.0000	43,650.00

Purchaser: Kathy Durrett

(936) 4684225

ADDITIONAL CHARGE:Vendor ID: **20465788**

Collegiate Licensed:

DISCOUNT/TRADE-IN:Req No: **R0082674**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Coop - TIPS-TAPS**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

949060-30220-773400 \$43,650.00

949060-30220-773400 \$3,000.00



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Item	Description	Quantity	Unit Cost	Total Cost
	Room 120/119 - Demo dark room in room 120. This includes walls, water, drains, HVAC, and cabinets. Tie into the existing acoustical ceiling of room 119 with new grid and ceiling tiles. - Demo flooring in rooms 119 and 120. Install new sheetrock where walls were removed. Float and texture to match existing walls. - Take out desk completely in front of windows. - Install new LED layins in room 120. - Prep and paint room 120. - Install new carpet tile in room 120. - Install new cove base in room 120. - Install new side wall supply air vent.			

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Item	Description	Quantity	Unit Cost	Total Cost
	---- Room 118 - Build new wall to the grid in room 118. - Install new sheetrock walls float and texture to match existing. - Install new 36" x 80" Solid core door with time frame in new wall. - Break off lights from the main room and install switch in new room. - Prep and paint room 118. - Install new cove base on new wall to match existing. - Lower receptacles to 18" throughout room 121A. ---- Room 121A			

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	<ul style="list-style-type: none"> - Demo all the cabinetry, existing door frame and carpet in room 121A. - Add data drops on 2 walls. (Total of 4 drops) - Add new timely frame and door to match existing doors. - Patch and paint sheetrock as needed. - Prep and paint all walls in room 121A. - Install new carpet tile and cove base in room 121A. <p>----- Entire Marketing Suite â€” 119/120, 121,121A,122, 123, 124, 124A. Demo all old lay in lighting and install new 2â€”x LED flat panel lay in lighting. We will clean up and haul off all construction</p>	TM		

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2	debris from site. 000P91484A CONSTRUCTION TRADE SERVICES (NOT OTHERWISE CLASS.)	1.00 SRV	3,000.0000	3,000.00
	Contingency ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received. ---- All work is to be performed in a neat and workmanlike manner, site kept clean at all times, protection provided to avoid damage to landscaping and all adjoining property, including			

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	<p>improvements, performed as quickly as possible consistent with best industry construction practices, and guaranteed for one (1) full year from date of completion against all defects.</p> <p>Contractor shall comply with all local, state and federal orders, ordinances, laws, rules, and regulations of duly constituted authorities having jurisdiction over this work.</p> <p>All work is to be completed as mutually agreed by and between the University and the Contractor. Failure to complete work (including clean-up) by the mutually agreed date shall be deemed as a breach of contract. Liquidated damages in the amount of \$500.00 per calendar day will be assessed, not as a penalty, but as</p>			

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Item	Description	Quantity	Unit Cost	Total Cost
	<p>liquidated damages for such breach of contract. Safe working conditions must be maintained on and around work site at all times. Barricades and other protective devices are to be used as necessary to prevent injury to persons or property. All reasonable precautions are to be taken.</p> <p>Payment will be made lump-sum upon completion or as otherwise mutually agreed between Contractor and the University.</p> <p>----</p> <p>The Contractor shall not commence work under this Contract until Contractor has obtained all the insurance required hereunder and certificates of such insurance have been filed with and reviewed</p>			

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	<p>by SFASU. Acceptance of the insurance certificates by SFASU shall not relieve or decrease the liability of the Contractor. If policies are not written for the amounts specified below (except Workers' Compensation and Employer's Liability), Contractor shall carry Excess Liability insurance for any difference in amounts specified. If Excess Liability insurance is provided, it shall follow the form of the primary policy.</p> <p>This insurance shall not be canceled, limited in scope of coverage, or non-renewed until after thirty (30) days prior written notice, or ten (10) days for non-payment of premium, has been given to the University.</p>			

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	<p>Contractor's insurance shall be deemed primary with respect to any insurance carried by Stephen F. Austin State University for liability arising out of operations under this Contract.</p> <p>The Board of Regents of The University of Texas System, Stephen F. Austin State University Campus shall be named as additional insured. This is not applicable to the Workers' Compensation policy. The Workers' Compensation and Employer's Liability policy will provide a waiver of subrogation in favor of the University. The Workers' Compensation insurance coverage must include the responsibility of the Contractor to provide coverage for every worker either under the Contractor's policy or under the policy</p>			

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	<p>provided by a subcontractor. The Contractor's policy shall provide that, in the event that a subcontractor's policy fails to provide workers' compensation coverage of a worker, that such insurance coverage is provided by the Contractor's policy.</p> <p>Unless otherwise provided for herein, the Contractor shall provide and maintain, until the Work covered in this Contract is completed and accepted by SFASU, the minimum insurance coverage as follows:</p> <p>----</p> <p>TYPE OF COVERAGE / LIMITS OF LIABILITY Workers' Compensation Coverage OR Employer's Liability - \$1,000,000 occur/aggregate</p>			

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	Comprehensive General Liability -\$1,000,000 each occurrence -\$2,000,000 general aggregate -\$2,000,000 products/completed operations aggr Comprehensive Automobile Liability -\$1,000,000 ea accident- Combined Single Limit ----			

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ADDITIONAL CHARGE:	.00
DISCOUNT/TRADE-IN:	.00
TOTAL:	46,650.00

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