

**Stephen F. Austin State University**

Member of The University of Texas System

Procurement and Business Services
Nacogdoches, Texas 75962-3030**Supplier:** Phone (936) 468-2206 * Fax (936) 468-4282Study Abroad Association LLC
2920 Forestville Rd Ste 100
Raleigh NC 27616-8774**PO Number: P2501578****PO Date: 10/25/24****Delivery Date: 05/23/25****CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

ann@studyabroadassociation.com

Send Billing Invoice to:Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable**Ship to:**Heather Catton
Office of International Programs
Steen Library 103
905 E Library Dr
SFA Box 6152
Nacogdoches TX 75962**Terms: Net 30****FOB: Not Applicable****PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	EXEMPT POLICY 05-301 - Group travel ---- Travel number #3XXL ---- Study abroad program to Germany and Austria from May 13 - May 23, 2025 Leader: Dr. Perky Beisel with estimated 22 seats needed ---- In accordance with iContracts #1014530 ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received. 000P96178A TRAVEL AGENCY SERVICES	22.00 SRV	100.0000	2,200.00

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:Vendor ID: **20398800**

Collegiate Licensed:

DISCOUNT/TRADE-IN:Req No: **R0082427**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150013-29120-772990 \$2,200.00

150013-29120-772990 \$30,360.00



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Item	Description	Quantity	Unit Cost	Total Cost
2	Deposit Amount: \$100 X # of seats) Deposit Due Date: 10/11/2024 000P96178A TRAVEL AGENCY SERVICES Final balance due: 03/14/2025 Total ticket cost: \$1,380 X final # of seats ---- Does not include initial payment amount	22.00 SRV	1,380.0000	30,360.00

Purchaser: Nicole Ivancic (936) 4684472	ADDITIONAL CHARGE: .00
Vendor ID: 20398800 Collegiate Licensed:	DISCOUNT/TRADE-IN: .00
Req No: R0082427 Employee/Employee Relationship:	TOTAL: 32,560.00
Blanket Order:	
HUB Status:	Purchase Class: Exempt per SFA Policy

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150013-29120-772990 \$30,360.00