



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 * Fax (936) 468-4282

Concur Technologies, Inc.
601 108th Ave NE Ste 1000
Bellevue WA 98004-4750

PO Number: **P2500960**

PO Date: **08/01/24**

Delivery Date: **07/31/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

remittance.advices.us@sap.com

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Donna Shelton
Procurement and Business Svcs
Austin Bldg 131
2102 Alumni Dr
SFA Box 13030
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	EXEMPT POLICY 05-301 - Direct Publications ---- Invoice #101800306641 dated 08/05/2024 000P20911D SOFTWARE - ANNUAL SUBSCRIPTION Base: Expense - Professional - \$25,239.96 Base: Client Web Services - \$3,693.72 Base: Concur Request - Add On - \$2,546.76 Base: Company Bill Statements - \$11,412.84 Base: Expenselt for Concur Expense - \$2,024.88 Base: Intelligence for Expense - \$3,681.48 ---- In accordance with Order Form signed on 04/30/2024	1.00 YRS	48,599.6400	48,599.64

Purchaser: Kim Jones (936) 4686551	ADDITIONAL CHARGE: DISCOUNT/TRADE-IN: TOTAL: CONTINUED
Vendor ID: 20407962 Collegiate Licensed:	
Req No: Employee/Employee Relationship:	
Blanket Order: Purchase Class: Exempt per SFA Policy	
HUB Status:	

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150002-30401-773800 \$48,599.64



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Item	Description	Quantity	Unit Cost	Total Cost
	iContracts #787411 ---- This PO is for the period 08/01/2024 - 07/31/2025.			

Purchaser: Kim Jones	(936) 4686551	ADDITIONAL CHARGE:	.00
Vendor ID: 20407962	Collegiate Licensed:	DISCOUNT/TRADE-IN:	.00
Req No:	Employee/Employee Relationship:	TOTAL:	48,599.64

Blanket Order: HUB Status: Purchase Class: **Exempt per SFA Policy**

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