



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 * Fax (936) 468-4282

Suregreen Inc.
DBA: Evergreen Lawn Care
4601 NW Stallings Dr
Nacogdoches TX 75964-1439

info@letsgoevergreen.com

PO Number: **P2500918**

PO Date: **09/01/24**

Delivery Date: **08/31/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Christina Herrera
Grounds and Transportation
Motorpool 163
1305A Starr Ave
SFA Box 13031
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	<p>In accordance with ITB #LAWN SERVICE-23 opened 07/31/2023.</p> <p>-----</p> <p>Stephen F. Austin State University reserves the option to negotiate pricing and renew for two (2) additional one (1) year periods after initial term of 09/01/2023 - 08/31/2024</p> <p>-----</p> <p>Note: This PO cannot exceed 89,500.00. Billing is to be monthly.</p> <p>-----</p> <p>Please coordinate all work with Gary Williams, Grounds Manager, 936.468.5107, email - gwilliams@sfasu.edu</p> <p>-----</p>			

Purchaser: Kim Jones

(936) 4686551

ADDITIONAL CHARGE:

Vendor ID: **20003821**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Competitive Solicitation**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150016-30252-772710 \$89,500.00



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1	<p>This PO is for 09/01/2024 - 08/31/2025</p> <p>000P98872B M & R, GROUNDS/LAND NOT OTHERWISE CLASSIFIED Required services under this bid are as follows: mowing, weed eating, edging and blowing. NO shrub trimming required. Softball fields are ONLY the areas surrounding the fields and the SRC building (soon to be CARRI building is ONLY to the tree lines) ---- Locations to be serviced: Culinary Cafe - 1401 Mound Street Nacogdoches, TX 75962 Richard and Lucille DeWitt School of Nursing -</p>	12.00 SRV	7,458.3330	89,500.00

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	5707 North Street Nacogdoches, TX 75965 Science Research Center (SRC) (soon to be known as the CARRI building) - 7308 NW Stallings Drive Nacogdoches, TX 75964 SFASU Observatory - County Road 124 Nacogdoches, TX 75962 SFASU Softball Fields - 3715 Old Tyler Road Nacogdoches, TX 75964 (Schedule time of practices/ games to be given to vendor) Social Work Building - 420 E. Starr Avenue Nacogdoches, TX 75961 Parking Lot - faces E. Starr Avenue right down from Social Work building and backs up to the Culinary Cafe located at 1401 Mound Street Nacogdoches, TX 75961			

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	<p>-----</p> <p>Frequency of services: April 1st - October 31st - weekly, all areas; November 1st - March 31st - every two weeks, all areas</p> <p>-----</p> <p>Approximate number of mows in a calendar year would be 42 with the understanding that inclement weather at various times could change the number of mows.</p> <p>-----</p> <p>Vendor not required to use herbicide or pesticide treatment; Mulching of leaves and pine straw is acceptable. Please remove limbs and stack and collect litter and dispose of properly.</p> <p>-----</p>			

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	If an unusual amount or excess of litter or limbs is seen please report to the Grounds and Transportation Department for proper disposal.			

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