



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 * Fax (936) 468-4282

West Texas Filters, Inc.
DBA: Filtration Concepts
PO Box 16560
Lubbock TX 79490-6560

PO Number: **P2500857**

PO Date: **09/01/24**

Delivery Date: **08/31/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

support@fcfilters.com

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Amanda Willoughby
Physical Plant
Physical Plant 101
2104 Wilson Dr
SFA Box 13031
Nacogdoches TX 75962

Terms: Net 30

FOB: Destination Prepay & Add (EST)

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	Quote #4250STEPFAUS20240830 dated 07/15/2024 ---- E&I #CNR01464 ---- Please coordinate all ordering and shipping of ANY and ALL filters with Kenneth Hudson, Physical Plant HVAC Foreperson. His contact information is as follows: 936.468.3206 or hudsonkf@sfasu.edu ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received once pricing and quantities ordered have been verified by Kenneth Hudson. ----			

Purchaser: Kim Jones

(936) 4686551

ADDITIONAL CHARGE:

Vendor ID: **20361056**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Cooperative Purchase**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150016-30239-773000	\$55,969.51
150016-30239-773000	\$9,800.00



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	This PO is for the period 09/01/2024 - 08/31/2025.			
1	000P03145A AIR CONDITIONER FILTERS (DISPOSABLE) HVAC Filters per Filt-Trac Supply System for various buildings across the Stephen F Austin State University Campus	55,969.51 EA	1.0000	55,969.51
2	000P96286B FREIGHT, ESTIMATED Freight	9,800.00 FRT	1.0000	9,800.00

Purchaser: Kim Jones	(936) 4686551	ADDITIONAL CHARGE:	.00
Vendor ID: 20361056	Collegiate Licensed:	DISCOUNT/TRADE-IN:	.00
Req No:	Employee/Employee Relationship:	TOTAL:	65,769.51
Blanket Order:			
HUB Status:	Purchase Class: Cooperative Purchase		

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150016-30239-773000 \$55,969.51
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