



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Baker Distributing Co LLC  
2816 South St  
Nacogdoches TX 75964-6636

PO Number: **P2500780**

PO Date: **09/01/24**

Delivery Date: **08/31/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

tsimms@bakerdist.com

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Amanda Willoughby  
Physical Plant  
Physical Plant 101  
2104 Wilson Dr  
SFA Box 13031  
Nacogdoches TX 75962

**Terms: Net 30**

**FOB: Vendor Delivery**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	<p>Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.</p> <p>---- BUYBOARD contract #720-23 exp. 11/30/2026.</p> <p>000P03167B HVAC PARTS</p> <p>Provide miscellaneous parts as needed for HVAC general maintenance and repairs during the period 09/01/2024 - 08/31/2025.</p> <p>---- The following personnel are authorized to make purchases:</p>	60,000.00 UNT	1.0000	60,000.00

**Purchaser:** Kim Jones

(936) 4686551

**ADDITIONAL CHARGE:**

Vendor ID: **20004691**

Collegiate Licensed:

**DISCOUNT/TRADE-IN:**

Req No:

Employee/Employee Relationship:

**TOTAL:**

**CONTINUED**

Blanket Order:

HUB Status:

Purchase Class: **Cooperative Purchase**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150016-30239-773300 \$60,000.00



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Item	Description	Quantity	Unit Cost	Total Cost
	-Kennith Hudson -Allen Singleton ---- Discount range 10% to 25% off of list price depending upon the item. ---- Delivery service as needed. ---- Special orders may incur freight charges. Restocking fees apply on all special orders.			

<b>Purchaser:</b> Kim Jones	(936) 4686551	<b>ADDITIONAL CHARGE:</b>	<b>.00</b>
Vendor ID: <b>20004691</b>	Collegiate Licensed:	<b>DISCOUNT/TRADE-IN:</b>	<b>.00</b>
Req No:	Employee/Employee Relationship:	<b>TOTAL:</b>	<b>60,000.00</b>
Blanket Order:			
HUB Status:	Purchase Class: <b>Cooperative Purchase</b>		

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