



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Otis Elevator Company  
PO Box 730400  
Dallas TX 75373-0400

PO Number: **P2500181**

PO Date: **09/01/24**

Delivery Date: **08/31/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

bryan.hebert@otis.com

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Matt Romig  
Financial Reporting  
Austin Bldg 206  
2102 Alumni Dr  
SFA Box 13035  
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	In accordance with iContracts #220101 ---- Buyboard Contract #657-21 For the period 12/01/2021-11/30/2024 ---- This PO covers the period: 09/01/2024 - 08/31/2025 ---- Otis Contact: Bryan Hebert, Service Manager Phone: 409-899-5441 / 281-541-3389 / 860-660-1502 Gary Stark, field operations supervisor Phone: 409-899-5441, ext.3 / Cell: 409-284-0942  000P91013A M & R, ELEVATORS	12.00 MTH	452.1200	5,425.44

<b>Purchaser:</b> Nicole Ivancic (936) 4684472	<b>ADDITIONAL CHARGE:</b> <b>DISCOUNT/TRADE-IN:</b> <b>TOTAL: CONTINUED</b>
Vendor ID: <b>20101700</b> Collegiate Licensed:	
Req No: Employee/Employee Relationship: <b>ER</b>	

Blanket Order: HUB Status: Purchase Class: **Coop - Buyboard**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.					
350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
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350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
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350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
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350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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2	Hall 15 (Griffith) - Otis Bldg #TB 822842 TX State Decal #64018 / 64030 Machine #Z55478 / Z55477 Serial #3700733 / 3710733  000P91013A M & R, ELEVATORS	12.00 MTH	1,001.9600	12,023.52
3	Hall 17 (Steen East & West) - Otis Bldg #TB 822843 TX State Decal #64032 / 64039 / 64033 / 64040 Machine #Z55479 / Z55480 / Z55481 / Z55482 Serial #300741 / 310741 / 320741 / 330741  000P91013A M & R, ELEVATORS	12.00 MTH	500.9800	6,011.76

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 Blanket Order:  
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4	Hall 18 (Kerr) - Otis Bldg #TB 822844 TX State Decal #64019 / 64021 Machine #Z55483 / Z55454 Serial #3680733 / 3690733  000P91013A M & R, ELEVATORS	12.00 MTH	500.9800	6,011.76
5	Hall 20 - Otis Bldg #TB 822846 TX State Decal #71977 / 71978 Machine #Z55488 / Z55489 Serial #4141325 / 4131325  000P91013A M & R, ELEVATORS	12.00 MTH	965.3100	11,583.72

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6	LumberJack Landing - Otis Bldg #TB 509760 TX State Decal #77475 / 77476 / 77477 / 77478 Machine #F40426 / F40427 / F40424 / F40425 Serial #F6503-01 / F6503-02 / F6504-03 / F6504-04  000P91013A M & R, ELEVATORS	12.00 MTH	464.3300	5,571.96
7	LumberJack Lodge - Otis Bldg #TB 461638 TX State Decal #57038 / 57039 Machine #480606 / 480607 Serial #42160540 / 42170540  000P91013A M & R, ELEVATORS	12.00 MTH	1,736.3400	20,836.08

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	LumberJack Village Bldg #1 - Otis Bldg #TB 455836 TX State Decal #57051 / 57052 Machine #484221 / 484222 Serial #15910616 / 15920616 ----			
	LumberJack Village Bldg #2 - Otis Bldg #TB 455836 TX State Decal #57053 Machine #484223 Serial #15930616 ----			
	LumberJack Village Bldg #3 - Otis Bldg #TB 455836 TX State Decal #57054 Machine #484224 Serial #15940616			

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8	000P91013A M & R, ELEVATORS  Student Recreation Center - Otis Bldg #TB 475161 TX State Decal #64003 Machine #Z98706 Serial #EV-9354	12.00 MTH	226.0600	2,712.72
9	000P91013A M & R, ELEVATORS  Aikman Parking Garage - Otis Bldg #TB 462048 TX State Decal #57043 / 57044 Machine #480608 / 408609	12.00 MTH	488.7700	5,865.24

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Item	Description	Quantity	Unit Cost	Total Cost
10	Serial #44650543 / 44640543 000P91013A M & R, ELEVATORS	12.00 MTH	753.9200	9,047.04
11	LumberJack Parking Garage - Otis Bldg #TB 455836 TX State Decal #57058 / 57059 Machine #45576 & 485577 Serial #25840625 / 25850625 000P91013A M & R, ELEVATORS	12.00 MTH	452.1200	5,425.44
	Student Ctr Parking Garage - Otis Bldg #TB 447743 TX State Decal #62110 / 62111			

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

**Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.**

350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Otis Elevator Company  
PO Box 730400  
Dallas TX 75373-0400

PO Number: **P2500181**

PO Date: **09/01/24**

Delivery Date: **08/31/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

bryan.hebert@otis.com

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Matt Romig  
Financial Reporting  
Austin Bldg 206  
2102 Alumni Dr  
SFA Box 13035  
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
12	Machine #448633 & 448634 Serial #1330510 / 1340510  000P91013A M & R, ELEVATORS	12.00 MTH	513.2000	6,158.40
13	Wilson Parking Garage - Otis Bldg #TB 498576 TX State Decal #77408 / 77409 Machine #Y01620 / Y01621 Serial #147206-22 / 147453-06  000P91013A M & R, ELEVATORS  BP Student Center - Otis Bldg #TB 822840	12.00 MTH	1,655.7000	19,868.40

<b>Purchaser:</b> Nicole Ivancic (936) 4684472	<b>ADDITIONAL CHARGE:</b> <b>DISCOUNT/TRADE-IN:</b> <b>TOTAL: CONTINUED</b>
Vendor ID: <b>20101700</b> Collegiate Licensed:	
Req No: Employee/Employee Relationship: <b>ER</b>	

Blanket Order: HUB Status: Purchase Class: **Coop - Buyboard**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.					
350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
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157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28





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 ATTN: Accounts Payable

**Ship to:** Matt Romig  
 Financial Reporting  
 Austin Bldg 206  
 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
15	TX State Decal #86335 / 58993 / 58994 / 60918 / 60919 / 60920 / 72022 ; NOTE: 58994 is not maintained by Otis due to liability reasons Machine #Z55475 / Z55473 / Z99974 / Z98708 / Z98709 / Z99973 / Z55474 Serial #86335 / ET 3713 / GT-3714 / EU 5889 / EU 5890 / EU 5891 / 111260B  000P91013A M & R, ELEVATORS  HB Stadium Pressbox (L / U) - Otis Bldg #TB 822827 TX State Decal #55871 / 55872 Machine #Z89989 / Z89990 Serial #D8523-24 / D2603-20	12.00 MTH	500.9800	6,011.76

**Purchaser:** Nicole Ivancic (936) 4684472  
**Vendor ID:** 20101700 Collegiate Licensed:  
 Req No: Employee/Employee Relationship: ER  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

**Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.**

350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
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350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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Otis Elevator Company  
 PO Box 730400  
 Dallas TX 75373-0400

bryan.hebert@otis.com

<b>PO Number:</b> P2500181
<b>PO Date:</b> 09/01/24
<b>Delivery Date:</b> 08/31/25

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 Nacogdoches, TX 75962-6085  
 ATTN: Accounts Payable

**Ship to:** Matt Romig  
 Financial Reporting  
 Austin Bldg 206  
 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
16	000P91013A M & R, ELEVATORS  Austin Building - Otis Bldg #TB 822820 TX State Decal #23504 Machine #Z55439 Serial #3006291 / E5068	12.00 MTH	250.4900	3,005.88
17	000P91013A M & R, ELEVATORS  Boynton Building - Otis Bldg #TB 822821 TX State Decal #99601 Machine #Z55440	12.00 MTH	250.4900	3,005.88

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

**Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.**

350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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Otis Elevator Company  
 PO Box 730400  
 Dallas TX 75373-0400

bryan.hebert@otis.com

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**Ship to:** Matt Romig  
 Financial Reporting  
 Austin Bldg 206  
 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
18	Serial #Z55440 000P91013A M & R, ELEVATORS  Chemistry Building - Otis Bldg #TB 822823 TX State Decal #79501 Machine #Z55443 Serial #3031120	12.00 MTH	250.4900	3,005.88
19	000P91013A M & R, ELEVATORS  Cole Art Center (Downtown) - Otis Bldg #TB 474645 TX State Decal #65049	12.00 MTH	238.2700	2,859.24

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

**Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.**

350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

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Item	Description	Quantity	Unit Cost	Total Cost
20	Machine #Z98808 Serial #EV 8072  000P91013A M & R, ELEVATORS	12.00 MTH	476.5400	5,718.48
21	Early Childhood Research Ctr- Otis Bldg #TB 490544 TX State Decal #71676 / 71677 Machine #Z62642 / Z62643 Serial #EY 4457 / EY 4458  000P91013A M & R, ELEVATORS  Ferguson LA Building - Otis Bldg #TB 822825	12.00 MTH	500.9800	6,011.76

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
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350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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 SFA Box 13035  
 Nacogdoches TX 75962

**Terms:** Net 30  
**FOB:** Not Applicable

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Item	Description	Quantity	Unit Cost	Total Cost
22	TX State Decal #70988 / 75016 Machine #Z55446 / Z55447 Serial #3122409 / 3132409  000P91013A M & R, ELEVATORS  Forestry Building - Otis Bldg #TB 822829 TX State Decal #23521 Machine #Z55452 Serial #FC 81 4906	12.00 MTH	226.0600	2,712.72
23	000P91013A M & R, ELEVATORS	12.00 MTH	2,016.1400	24,193.68

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
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350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



**Stephen F. Austin State University**

Member of The University of Texas System

**Procurement and Business Services**  
 Nacogdoches, Texas 75962-3030

**Supplier:** Phone (936) 468-2206 \* Fax (936) 468-4282

Otis Elevator Company  
 PO Box 730400  
 Dallas TX 75373-0400

bryan.hebert@otis.com

<b>PO Number:</b> P2500181
<b>PO Date:</b> 09/01/24
<b>Delivery Date:</b> 08/31/25

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
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**Send Billing Invoice to:**  
 Stephen F. Austin State University  
 P.O. Box 6085  
 Nacogdoches, TX 75962-6085  
 ATTN: Accounts Payable

**Ship to:** Matt Romig  
 Financial Reporting  
 Austin Bldg 206  
 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
24	Griffith Fine Arts Building - Otis Bldg #TB 822828 TX State Decal #71939 / Stage Lift, #71939 Machine #Z55450, Z55451 Serial #3681124 / TBD ---- Griffith Fine Arts Building Otis Bldg #TB 582255 / TB 822842 TX State Decal #TBD Machine #U1N118 / H12887  000P91013A M & R, ELEVATORS  Norton HPE Building - Otis Bldg #TB 822830 TX State Decal #72003	12.00 MTH	226.0600	2,712.72

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

**Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.**

350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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Otis Elevator Company  
 PO Box 730400  
 Dallas TX 75373-0400

bryan.hebert@otis.com

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**Ship to:** Matt Romig  
 Financial Reporting  
 Austin Bldg 206  
 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
25	Machine #Z55453 Serial #1571209  000P91013A M & R, ELEVATORS  Human Sciences North - Otis Bldg #TB 385310 TX State Decal #25838 Machine #454189 Serial #6389710 / 2159710	12.00 MTH	226.0600	2,712.72
26	000P91013A M & R, ELEVATORS  Human Services Building - Otis Bldg #TB 442615	12.00 MTH	488.7700	5,865.24

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

**Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.**

350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



# Stephen F. Austin State University

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Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Otis Elevator Company  
PO Box 730400  
Dallas TX 75373-0400

PO Number: **P2500181**

PO Date: **09/01/24**

Delivery Date: **08/31/25**

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**Ship to:**

Matt Romig  
Financial Reporting  
Austin Bldg 206  
2102 Alumni Dr  
SFA Box 13035  
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
27	TX State Decal #48954 / 48955 Machine #468453 / 468454 Serial #2000303 / 2010303  000P91013A M & R, ELEVATORS  Liberal Arts North Building - Otis Bldg #TB 822833 TX State Decal #23514 / 23515 Machine #Z55461 / Z55462 Serial #12544-1 / 12544-2	12.00 MTH	500.9800	6,011.76
28	000P91013A M & R, ELEVATORS	12.00 MTH	1,336.7800	16,041.36

<b>Purchaser:</b> Nicole Ivancic	(936) 4684472	<b>ADDITIONAL CHARGE:</b>  <b>DISCOUNT/TRADE-IN:</b>  <b>TOTAL: CONTINUED</b>
Vendor ID: <b>20101700</b>	Collegiate Licensed:	
Req No:	Employee/Employee Relationship: <b>ER</b>	

Blanket Order: HUB Status: Purchase Class: **Coop - Buyboard**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.					
350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28





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 Nacogdoches, TX 75962-6085  
 ATTN: Accounts Payable

**Ship to:**

Matt Romig  
 Financial Reporting  
 Austin Bldg 206  
 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**

**FOB: Not Applicable**

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Item	Description	Quantity	Unit Cost	Total Cost
29	Math Building - Otis Bldg #TB 822834 TX State Decal #23510 / 23511 Machine #Z55463 / Z55464 Serial #E70203 / E70204  000P91013A M & R, ELEVATORS	12.00 MTH	464.3300	5,571.96
30	McGee Business Building - Otis Bldg #TB 822835 TX State Decal #71950 / 71953 Machine #Z55465 / Z55466 Serial #6541140 / 6371139  000P91013A M & R, ELEVATORS	12.00 MTH	500.9800	6,011.76

<b>Purchaser:</b> Nicole Ivancic	(936) 4684472	<b>ADDITIONAL CHARGE:</b>  <b>DISCOUNT/TRADE-IN:</b>  <b>TOTAL: CONTINUED</b>
Vendor ID: <b>20101700</b>	Collegiate Licensed:	
Req No:	Employee/Employee Relationship: <b>ER</b>	

Blanket Order: HUB Status: Purchase Class: **Coop - Buyboard**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
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350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
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350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
31	McKibben Education Building - Otis Bldg #TB 822824 TX State Decal #71955 / 77125 Machine #Z55444 / Z55445 Serial #91291 / 101201  000P91013A M & R, ELEVATORS	12.00 MTH	763.6900	9,164.28
32	Miller Science Building - Otis Bldg #TB 822838 TX State Decal #32854 / 32855 / 71962 Machine #Z55470 / Z55471 / Z55469 Serial #EJ8658 / EJ8659 / 5931225  000P91013A M & R, ELEVATORS	12.00 MTH	238.2700	2,859.24

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

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350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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**Terms: Net 30**  
**FOB: Not Applicable**

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Item	Description	Quantity	Unit Cost	Total Cost
33	Purchasing Building - Otis Bldg #TB 822841 TX State Decal #71924 Machine #Z55476 Serial #271143-01  000P91013A M & R, ELEVATORS	12.00 MTH	238.2700	2,859.24
34	Rusk Building - Otis Bldg #TB 822837 TX State Decal #23505 Machine #Z55468 Serial #12477 / E45622  000P91013A M & R, ELEVATORS	12.00 MTH	262.7100	3,152.52

**Purchaser:** Nicole Ivancic (936) 4684472  
**Vendor ID:** 20101700 Collegiate Licensed:  
 Req No: Employee/Employee Relationship: ER  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

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350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
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350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
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350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Otis Elevator Company  
PO Box 730400  
Dallas TX 75373-0400

PO Number: **P2500181**

PO Date: **09/01/24**

Delivery Date: **08/31/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

bryan.hebert@otis.com

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Matt Romig  
Financial Reporting  
Austin Bldg 206  
2102 Alumni Dr  
SFA Box 13035  
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
35	School of Social Work - Otis Bldg #TB 822839 TX State Decal #48721 Machine #Z55472 Serial #EM 5193  000P91013A M & R, ELEVATORS  Ralph W. Steen Library - Otis Bldg #TB 822832 TX State Decal #13288 / 13289 / 73655 / 73662 / 74705 / 75044 Machine #Z55459 / Z55460 / Z55456 / Z55455 / Z55458 / Z55457 Serial #EB3011 / EB3012 / 923109 / 913109 /	12.00 MTH	1,478.5200	17,742.24

<b>Purchaser:</b> Nicole Ivancic (936) 4684472	<b>ADDITIONAL CHARGE:</b> <b>DISCOUNT/TRADE-IN:</b> <b>TOTAL: CONTINUED</b>
Vendor ID: <b>20101700</b> Collegiate Licensed:	
Req No: Employee/Employee Relationship: <b>ER</b>	

Blanket Order: HUB Status: Purchase Class: **Coop - Buyboard**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.					
350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
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350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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**Ship to:** Matt Romig  
 Financial Reporting  
 Austin Bldg 206  
 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

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Item	Description	Quantity	Unit Cost	Total Cost
36	142609 / 903109 000P91013A M & R, ELEVATORS  Wright Music Building - Otis Bldg #TB 822836 TX State Decal #33546 Machine #Z55467 Serial #E-G 4682	12.00 MTH	250.4900	3,005.88
37	000P91013A M & R, ELEVATORS  Ed & Gwen Cole STEM Building -Otis Bldg #TB 547491 TX State Decal #100182 / 100183 / 58844	12.00 MTH	763.6900	9,164.28

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

**Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.**

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**Terms:** Net 30  
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**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
38	Machine # 640512 / 640511 / G03836 000P91013A M & R, ELEVATORS  Basketball Gym - Otis Bldg #TB 574075 TX State Decal #XXXX Machine #U1F804 Serial #XXXXX	12.00 MTH	618.8800	7,426.56
39	000P91013A M & R, ELEVATORS  HB Stadium Fieldhouse - Otis Bldg #TB 822827 TX State Decal #23522	1.00 MTH	.0000	.00

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

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 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**

**FOB: Not Applicable**

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Item	Description	Quantity	Unit Cost	Total Cost
	Machine #Z55449 Serial #E 98243 OUT OF SERVICE ---- All work is to be performed in a neat and workmanlike manner, site kept clean at all times, protection provided to avoid damage to landscaping and all adjoining property, including improvements, performed as quickly as possible consistent with best industry construction practices, and guaranteed for one (1) full year from date of completion against all defects. Contractor shall comply with all local, state and federal orders, ordinances, laws, rules, and regulations of duly constituted authorities having			

<b>Purchaser:</b> Nicole Ivancic	(936) 4684472	<b>ADDITIONAL CHARGE:</b>  <b>DISCOUNT/TRADE-IN:</b>  <b>TOTAL: CONTINUED</b>
Vendor ID: <b>20101700</b>	Collegiate Licensed:	
Req No:	Employee/Employee Relationship: <b>ER</b>	

Blanket Order: HUB Status: Purchase Class: **Coop - Buyboard**

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**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
	jurisdiction over this work. All work is to be completed as mutually agreed by and between the University and the Contractor. Failure to complete work (including clean-up) by the mutually agreed date shall be deemed as a breach of contract. Liquidated damages in the amount of \$500.00 per calendar day will be assessed, not as a penalty, but as liquidated damages for such breach of contract. Safe working conditions must be maintained on and around work site at all times. Barricades and other protective devices are to be used as necessary to prevent injury to persons or property. All reasonable precautions are to be taken.			

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
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**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

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	Payment will be made lump-sum upon completion or as otherwise mutually agreed between Contractor and the University. ---- The Contractor shall not commence work under this Contract until Contractor has obtained all the insurance required hereunder and certificates of such insurance have been filed with and reviewed by SFASU. Acceptance of the insurance certificates by SFASU shall not relieve or decrease the liability of the Contractor. If policies are not written for the amounts specified below (except Workers' Compensation and Employer's Liability), Contractor shall carry Excess Liability insurance for any difference in			

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
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Item	Description	Quantity	Unit Cost	Total Cost
	<p>amounts specified. If Excess Liability insurance is provided, it shall follow the form of the primary policy.</p> <p>This insurance shall not be canceled, limited in scope of coverage, or non-renewed until after thirty (30) days prior written notice, or ten (10) days for non-payment of premium, has been given to the University.</p> <p>Contractor's insurance shall be deemed primary with respect to any insurance carried by Stephen F. Austin State University for liability arising out of operations under this Contract.</p> <p>Stephen F. Austin State University, its officials, directors, employees, representatives and volunteers shall be named as additional</p>			

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

**Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.**

350010-30258-772660	\$5,425.44	350010-53101-772660	\$19,868.40	150016-30238-772660	\$5,865.24
350010-30258-772660	\$12,023.52	150016-30238-772660	\$6,011.76	150016-30238-772660	\$6,011.76
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$16,041.36
350010-30258-772660	\$6,011.76	150016-30238-772660	\$3,005.88	150016-30238-772660	\$5,571.96
350010-30258-772660	\$11,583.72	150016-30238-772660	\$3,005.88	150016-30238-772660	\$6,011.76
350010-30258-772660	\$5,571.96	150016-30238-772660	\$2,859.24	150016-30238-772660	\$9,164.28
350010-30258-772660	\$20,836.08	150016-30238-772660	\$5,718.48	150016-30238-772660	\$2,859.24
157001-51001-772660	\$2,712.72	150016-30238-772660	\$6,011.76	150016-30238-772660	\$2,859.24
350010-55012-772660	\$5,865.24	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,152.52
350010-55012-772660	\$9,047.04	150016-30238-772660	\$24,193.68	150016-30238-772660	\$17,742.24
350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



**Stephen F. Austin State University**

Member of The University of Texas System

**Procurement and Business Services**  
 Nacogdoches, Texas 75962-3030

**Supplier:** Phone (936) 468-2206 \* Fax (936) 468-4282

Otis Elevator Company  
 PO Box 730400  
 Dallas TX 75373-0400

<b>PO Number:</b> P2500181
<b>PO Date:</b> 09/01/24
<b>Delivery Date:</b> 08/31/25

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
 ACCEPTANCE OF DELIVERY DATE  
 BY EMAILING PURCHASE@SFASU.EDU.**

bryan.hebert@otis.com

**Send Billing Invoice to:**  
 Stephen F. Austin State University  
 P.O. Box 6085  
 Nacogdoches, TX 75962-6085  
 ATTN: Accounts Payable

**Ship to:** Matt Romig  
 Financial Reporting  
 Austin Bldg 206  
 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
 SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	insured. This is not applicable to the Workers' Compensation policy. The Workers' Compensation and Employer's Liability policy will provide a waiver of subrogation in favor of the University. The Workers' Compensation insurance coverage must include the responsibility of the Contractor to provide coverage for every worker either under the Contractor's policy or under the policy provided by a subcontractor. The Contractor's policy shall provide that, in the event that a subcontractor's policy fails to provide workers' compensation coverage of a worker, that such insurance coverage is provided by the Contractor's policy.			

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 Vendor ID: **20101700** Collegiate Licensed:  
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350010-55012-772660	\$5,425.44	150016-30238-772660	\$2,712.72	150016-30238-772660	\$3,005.88
350010-55012-772660	\$6,158.40	150016-30238-772660	\$2,712.72	150016-30238-772660	\$9,164.28



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 ATTN: Accounts Payable

**Ship to:** Matt Romig  
 Financial Reporting  
 Austin Bldg 206  
 2102 Alumni Dr  
 SFA Box 13035  
 Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
	Unless otherwise provided for herein, the Contractor shall provide and maintain, until the Work covered in this Contract is completed and accepted by SFASU, the minimum insurance coverage as follows: ---- TYPE OF COVERAGE / LIMITS OF LIABILITY Workers' Compensation Coverage OR Employer's Liability - \$1,000,000 occur/aggregate Comprehensive General Liability -\$1,000,000 each occurrence -\$2,000,000 general aggregate -\$2,000,000 products/completed operations aggr Comprehensive Automobile Liability -\$1,000,000 ea accident- Combined Single Limit			

**Purchaser:** Nicole Ivancic (936) 4684472  
 Vendor ID: **20101700** Collegiate Licensed:  
 Req No: Employee/Employee Relationship: **ER**  
 Blanket Order:  
 HUB Status: Purchase Class: **Coop - Buyboard**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

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Item	Description	Quantity	Unit Cost	Total Cost
----				

<b>Purchaser:</b> Nicole Ivancic	(936) 4684472	<b>ADDITIONAL CHARGE:</b>	<b>.00</b>
Vendor ID: <b>20101700</b>	Collegiate Licensed:	<b>DISCOUNT/TRADE-IN:</b>	<b>.00</b>
Req No:	Employee/Employee Relationship: <b>ER</b>	<b>TOTAL:</b>	<b>273,368.52</b>

HUB Status: Purchase Class: **Coop - Buyboard**

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