



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 * Fax (936) 468-4282

Short's Travel Management, Inc.
DBA: Shorts Travel Management,
1203 W Ridgeway Ave
Waterloo IA 50701-4017

PO Number: **P24A2134**

PO Date: **11/09/23**

Delivery Date: **06/07/24**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

ivancickn@sfasu.edu

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Lauren Stacy
Athletics Fieldhouse
Fieldhouse
712 Hayter St
SFA Box 13010

Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	E&I Cooperative #EI00373~2023MA ---- Baseball ---- RE: R0080333 ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received. ---- CREATED TO PAY REMAINING INVOICES-DO NOT DUPLICATE 000P97130B RENTAL/LEASE, HOTEL/MOTEL ROOM Date: 2024 Baseball Season	40,000.00 EA	1.0000	40,000.00

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20004296**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL:

CONTINUED

Blanket Order:

Purchase Class: **Cooperative Purchase**

HUB Status:

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

310030-96042-774700 \$40,000.00



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Item	Description	Quantity	Unit Cost	Total Cost
	City: TBD Hotel: TBD Team: SFA Baseball Team ---- Hotel rooms to be purchased by STM Charters and invoiced at the end of each month for Baseball games during the 2024 athletic season. See invoices for specific dates/times			

Purchaser: Nicole Ivancic	(936) 4684472	ADDITIONAL CHARGE:	.00
Vendor ID: 20004296	Collegiate Licensed:	DISCOUNT/TRADE-IN:	.00
Req No:	Employee/Employee Relationship:	TOTAL:	40,000.00
Blanket Order:			
HUB Status:	Purchase Class: Cooperative Purchase		

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

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