



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Academic Search Inc.  
1015 18th St NW Ste 510  
Washington DC 20036-5227

PO Number: **P2403077**

PO Date: **06/12/24**

Delivery Date: **09/12/24**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

kelly.daniels@academicsearch.org

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Joann Black  
President's Office  
Austin Bldg 315  
2102 Alumni Dr  
SFA Box 6078  
  
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	In accordance with Executive Search Contract Addendum dated 6/12/24 per icontracts #1244371 ---- RE:Senior VP Student Engagement and Success Search  000P96130C SEARCH FIRM SERVICES  Placement fee	50,000.00 SRV	1.0000	50,000.00
2	000P96130C SEARCH FIRM SERVICES  Estimate of reimbursable expenses-to include consultant travel, advertising, video conferencing	10,000.00 SRV	1.0000	10,000.00

Purchaser: Kay Johnson

(936) 4684037

**ADDITIONAL CHARGE:**

Vendor ID: **20507316**

Collegiate Licensed:

**DISCOUNT/TRADE-IN:**

Req No: **R0081490**

Employee/Employee Relationship:

**TOTAL: CONTINUED**

Blanket Order:

Purchase Class: **Other State Agency Contracts**

HUB Status:

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150002-30017-772400	\$25,000.00
350010-30017-772400	\$25,000.00
150002-30017-772400	\$5,000.00
350010-30017-772400	\$5,000.00



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Item	Description	Quantity	Unit Cost	Total Cost
	background investigations and candidate expenses. ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.			

<b>Purchaser:</b> Kay Johnson	(936) 4684037	<b>ADDITIONAL CHARGE:</b>	<b>.00</b>
Vendor ID: <b>20507316</b>	Collegiate Licensed:	<b>DISCOUNT/TRADE-IN:</b>	<b>.00</b>
Req No: <b>R0081490</b>	Employee/Employee Relationship:	<b>TOTAL:</b>	<b>60,000.00</b>
Blanket Order:			
HUB Status:	Purchase Class: <b>Other State Agency Contracts</b>		

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150002-30017-772400	\$25,000.00
350010-30017-772400	\$25,000.00
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