



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Cox Concrete Contractors, Inc.  
DBA: CoxJones  
PO Box 631447  
Nacogdoches TX 75963-1447

shelby@coxjones.com

PO Number: **P2402904**

PO Date: **06/05/24**

Delivery Date: **07/31/24**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Kristopher Orheim  
Physical Plant  
Physical Plant 101  
2104 Wilson Dr  
SFA Box 13031  
  
Nacogdoches TX 75962

Terms: Net 30  
FOB: Installed

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
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Item	Description	Quantity	Unit Cost	Total Cost
1	Proposal for Summer 2024 renovations at Griffith Hall and Kerr Hall dated 05/24/2024 ---- Work Order: 24-294435 ---- TIPS Contract #210205  000P91484A CONSTRUCTION TRADE SERVICES (NOT OTHERWISE CLASS.) 1.00 SRV  KERR HALL SCOPE OF WORK: 1. Kerr Hall Scope of Work is limited to the public entrance, elevator lobby, student entrance, and the living room areas of the first floor only. 2. Demo and upgrade the existing recessed light		195,027.0000	195,027.00

Purchaser: LaDonna OHara (936) 4684584

**ADDITIONAL CHARGE:**

Vendor ID: **10502526** Collegiate Licensed:

**DISCOUNT/TRADE-IN:**

Req No: **R0081320**

Employee/Employee Relationship: **ER**

**TOTAL: CONTINUED**

Blanket Order:

HUB Status: **Female Woman Owned**

Purchase Class: **Coop - TIPS-TAPS**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

949060-30220-773430 \$195,027.00



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	fixtures at the entrance adjacent to the reception desk. 3. Install new switches at the existing rough in locations. 4. Install new receptacles at the existing rough in locations. 5. Disconnect and reinstall the existing exit signs and devices in the ceiling grid at the elevator lobby and the student entrance. 6. Install new air grills throughout the work area 7. Scrape, tape, and float the popcorn ceiling texture areas in the public entrance and under the living room mezzanine. 8. Patching and refinishing of water damaged areas of the ceilings and plaster walls.			

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Vendor ID: <b>10502526</b> Collegiate Licensed: Req No: <b>R0081320</b> Blanket Order: Employee/Employee Relationship: <b>ER</b>	

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	9. Painting of lower ceilings, walls, and millwork in the work areas. Paint the upstairs railings and stair structure metal work. Paint the high walls including the trim and door frames. Paint the upstairs paneling in the living room. 10. Install new acoustical ceiling tiles and clean/patch the existing ceiling grid. 11. Installation of new laminate at the reception desk and the microwave shelving at the student entrance. Modifying the reception desk to meet ADA standards is excluded. 12. Refurbish the finish on the solid core door. 13. Install new laminate at the work stations in the living room. ----			

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	<b>GRIFFITH HALL SCOPE OF WORK:</b> 1. Griffith Hall Scope of Work is limited to the public entrance, elevator lobby, student entrance, the living room areas of the first floor only. 2. Demo and upgrade the existing recessed light fixtures at the entrance adjacent to the reception desk. 3. Install new switches at the existing rough in locations. 4. Install new receptacles at the existing rough in locations. 5. Disconnect and reinstall the existing exit signs and devices in the ceiling grid at the elevator lobby and the student entrance. 6. Relocate electrical at the reception desk.			

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	7. Install new air grills throughout the work area 8. Scrape, tape, and float the popcorn ceiling texture areas in the public entrance and under the living room mezzanine. 9. Patching and refinishing of water damaged areas of the ceilings and plaster walls. 10. Painting of lower ceilings, walls, and millwork in the work areas. Paint the upstairs railings and stair structure metal work. Paint the high walls including the trim and door frames. Paint the upstairs paneling in the living room. 11. Install new acoustical ceiling tiles and clean/patch the existing ceiling grid. 12. Retrofit the reception desk and new doors & hardware. Installation of new laminate at the			

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	reception desk and the microwave shelving at the student entrance. 13. Steam clean the existing floor tile in the public entrance, student entrance, and elevator lobby. Demo and install new carpet & rubber base in the living room. 14. Refurbish the finish on the solid core door. 15. Install new laminate at the work stations in the living room. 16. Cleaning from construction work only. ----- <b>EXCLUSIONS:</b> All work on other levels not noted here; Rough carpentry and trim carpentry at all wood trim and paneling; All fire sprinkler work;			

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	<p>All fire alarm/strobe work; All data and communication work; Complete replacement of the acoustical ceiling grid; Color matching of ceiling grid replacement components; Repainting of the ceiling grid; Paint of the high ceiling; Repair to leaks causing water damage; Removal, storage, and reinstallation of furniture and equipment in the work areas; Owner provided key boxes; Modifying the Kerr reception desk to meet ADA standards.</p> <p>----</p> <p>All work is to be performed in a neat and workmanlike manner, site kept clean at all times, protection provided to avoid damage to landscaping and all adjoining property, including improvements, performed as quickly as possible</p>			

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	<p>consistent with best industry construction practices, and guaranteed for one (1) full year from date of completion against all defects.</p> <p>Contractor shall comply with all local, state and federal orders, ordinances, laws, rules, and regulations of duly constituted authorities having jurisdiction over this work.</p> <p>All work is to be completed as mutually agreed by and between the University and the Contractor. Failure to complete work (including clean-up) by the mutually agreed date shall be deemed as a breach of contract. Liquidated damages in the amount of \$500.00 per calendar day will be assessed, not as a penalty, but as liquidated damages for such breach of contract.</p>			

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	<p>Safe working conditions must be maintained on and around work site at all times. Barricades and other protective devices are to be used as necessary to prevent injury to persons or property. All reasonable precautions are to be taken.</p> <p>Payment will be made lump-sum upon completion or as otherwise mutually agreed between Contractor and the University.</p> <p>----</p> <p>The Contractor shall not commence work under this Contract until Contractor has obtained all the insurance required hereunder and certificates of such insurance have been filed with and reviewed by SFASU. Acceptance of the insurance</p>			

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	<p>certificates by SFASU shall not relieve or decrease the liability of the Contractor. If policies are not written for the amounts specified below (except Workers' Compensation and Employer's Liability), Contractor shall carry Excess Liability insurance for any difference in amounts specified. If Excess Liability insurance is provided, it shall follow the form of the primary policy.</p> <p>This insurance shall not be canceled, limited in scope of coverage, or non-renewed until after thirty (30) days prior written notice, or ten (10) days for non-payment of premium, has been given to the University.</p> <p>Contractor's insurance shall be deemed</p>			

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	<p>primary with respect to any insurance carried by Stephen F. Austin State University for liability arising out of operations under this Contract.</p> <p>The Board of Regents of The University of Texas System, Stephen F. Austin State University Campus shall be named as additional insured. This is not applicable to the Workers' Compensation policy. The Workers' Compensation and Employer's Liability policy will provide a waiver of subrogation in favor of the University. The Workers' Compensation insurance coverage must include the responsibility of the Contractor to provide coverage for every worker either under the Contractor's policy or under the policy provided by a subcontractor. The Contractor's</p>			

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	<p>policy shall provide that, in the event that a subcontractor's policy fails to provide workers' compensation coverage of a worker, that such insurance coverage is provided by the Contractor's policy.</p> <p>Unless otherwise provided for herein, the Contractor shall provide and maintain, until the Work covered in this Contract is completed and accepted by SFASU, the minimum insurance coverage as follows:</p> <p>----</p> <p>TYPE OF COVERAGE / LIMITS OF LIABILITY Workers' Compensation Coverage OR Employer's Liability - \$1,000,000 occur/aggregate Comprehensive General Liability</p>			

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Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Cox Concrete Contractors, Inc.  
DBA: CoxJones  
PO Box 631447  
Nacogdoches TX 75963-1447

PO Number: **P2402904**

PO Date: **06/05/24**

Delivery Date: **07/31/24**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

shelby@coxjones.com

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Kristopher Orheim  
Physical Plant  
Physical Plant 101  
2104 Wilson Dr  
SFA Box 13031  
  
Nacogdoches TX 75962

Terms: Net 30  
FOB: Installed

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	-\$1,000,000 each occurrence -\$2,000,000 general aggregate -\$2,000,000 products/completed operations aggr Comprehensive Automobile Liability -\$1,000,000 ea accident- Combined Single Limit ----			

<b>Purchaser:</b> LaDonna OHara (936) 4684584	<b>ADDITIONAL CHARGE:</b> .00
Vendor ID: <b>10502526</b> Collegiate Licensed:	<b>DISCOUNT/TRADE-IN:</b> .00
Req No: <b>R0081320</b> Employee/Employee Relationship: <b>ER</b>	<b>TOTAL:</b> 195,027.00

Blanket Order: HUB Status: **Female Woman Owned** Purchase Class: **Coop - TIPS-TAPS**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

949060-30220-773430 \$195,027.00