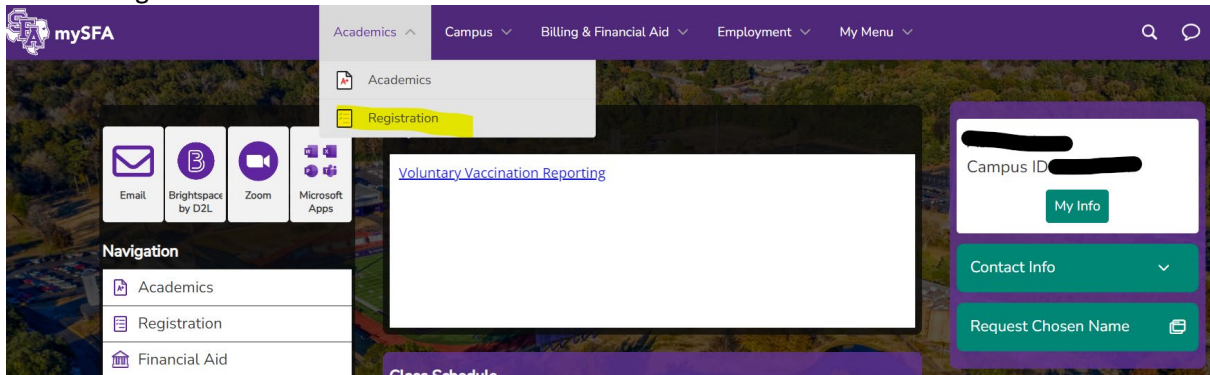
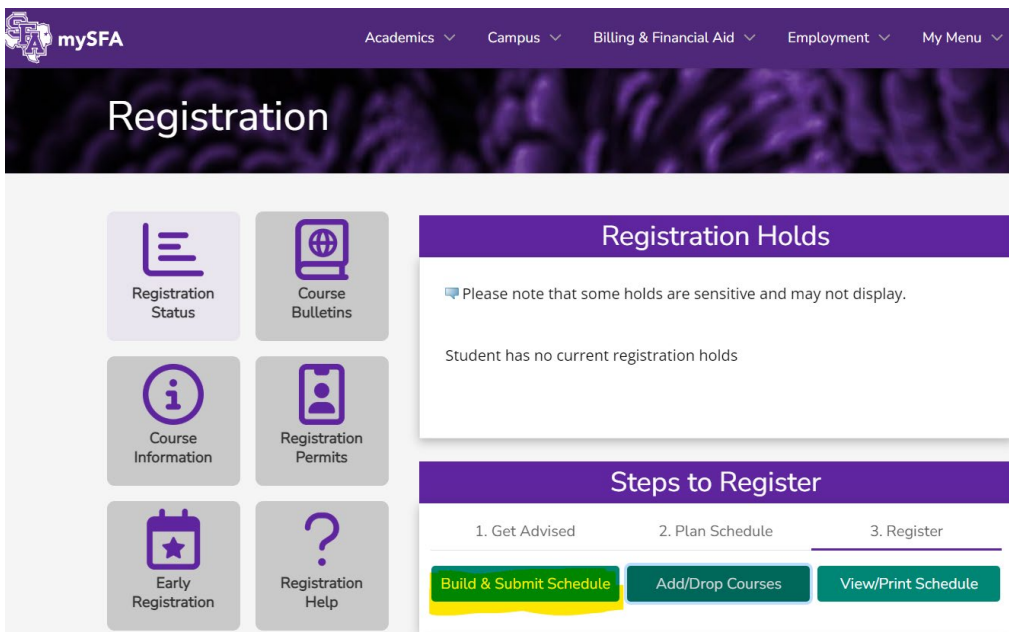


How to Register for Corequisite Courses Using Schedule Planner

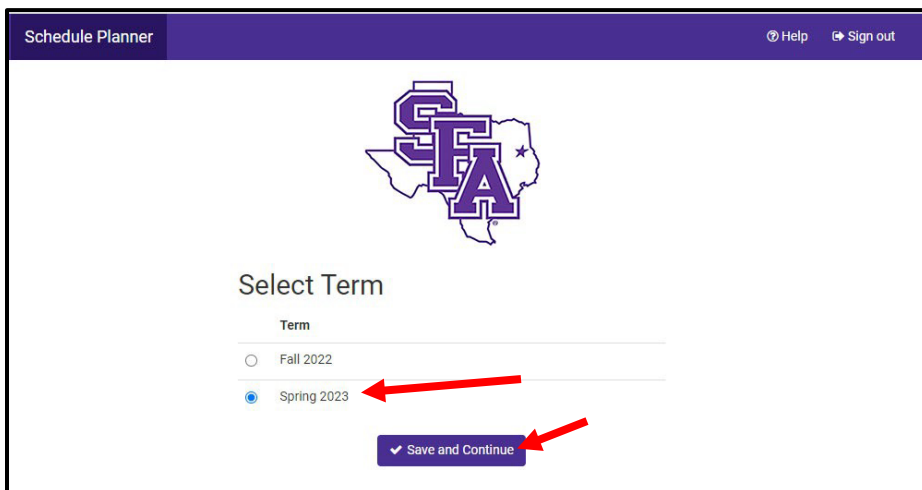
1. Login to mySFA
2. Click on Registration



3. Locate the "Steps to Register" box
4. Click on Build & Submit Schedule



5. Select the term and click Save and Continue



6. Select campuses from the campus list and click Save and Continue

Select Campus

- Select All Campuses
- On Main Campus
- Online
- Online/Livestream

Save and Continue

7. Click the Add Course button to add courses

Courses

+ Add Course

Add the courses you wish to take for the upcoming term.

8. Add courses by subject and course number

Add Courses for Spring 2023

By Subject | Search by Course Attribute | Search By Section Attribute

Subject: Biology

Course: Select Course...

Back | + Add Course

9. Added courses will appear in the 'Desired Courses' area. Click the back button to return to the main page

Add Courses for Spring 2023

By Subject | Search by Course Attribute | Search By Section Attribute

Subject: Biology

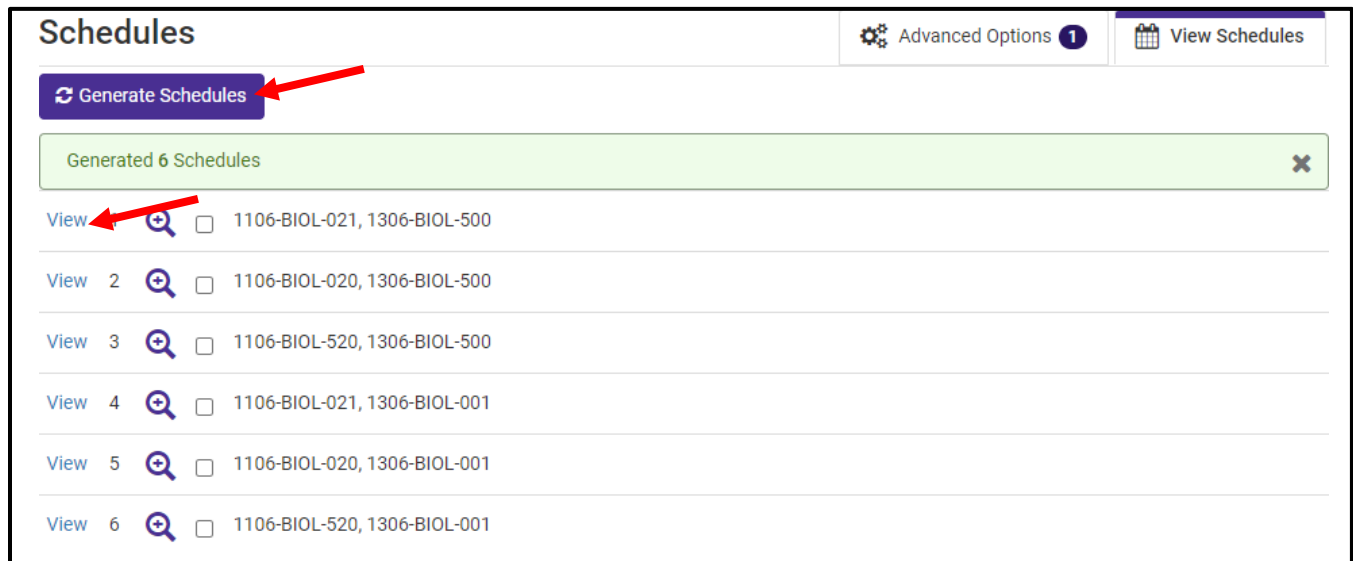
Course: 1306 Biology for Science Majors I

Back | + Add Course

Desired Courses | Registration Cart

- BIOL 1106
Biology for Science Majors I Lab
- BIOL 1306
Biology for Science Majors I

10. Click 'Generate Schedules', click View to open the schedule in a full view



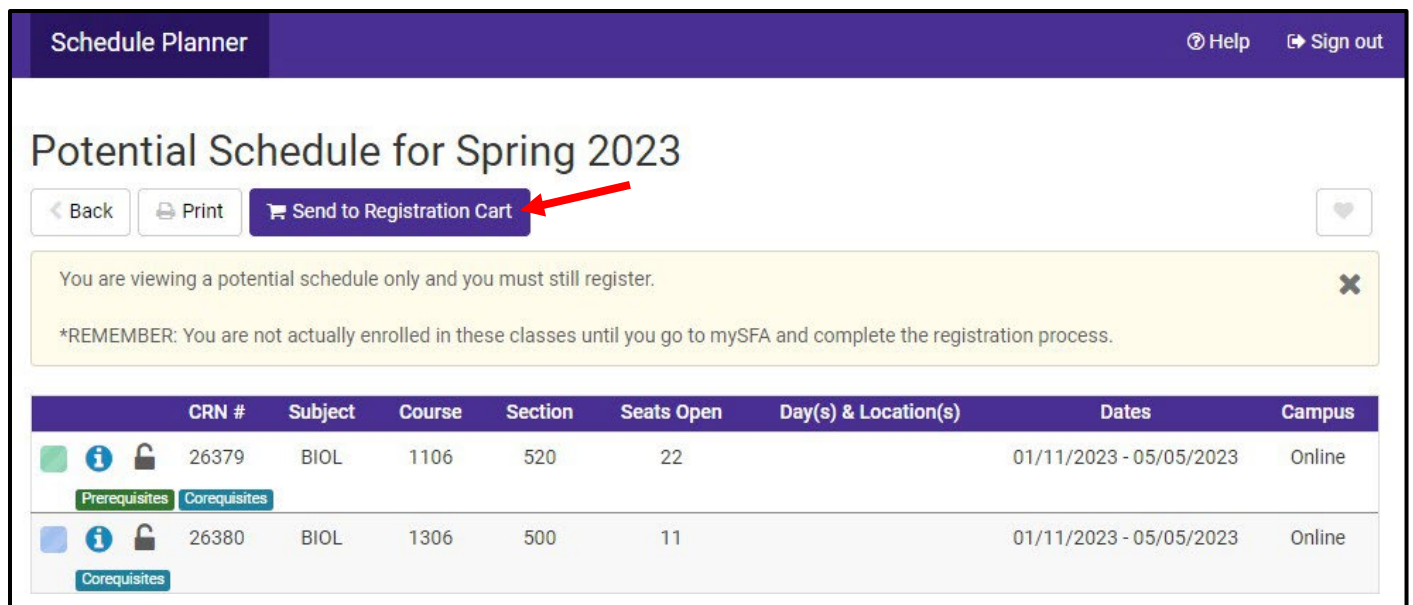
Schedules Advanced Options 1 View Schedules

Generate Schedules

Generated 6 Schedules

- [View](#) 1106-BIOL-021, 1306-BIOL-500
- [View](#) 2 1106-BIOL-020, 1306-BIOL-500
- [View](#) 3 1106-BIOL-520, 1306-BIOL-500
- [View](#) 4 1106-BIOL-021, 1306-BIOL-001
- [View](#) 5 1106-BIOL-020, 1306-BIOL-001
- [View](#) 6 1106-BIOL-520, 1306-BIOL-001

11. Click Send to Registration Cart if you like the schedule



Schedule Planner Help Sign out

Potential Schedule for Spring 2023

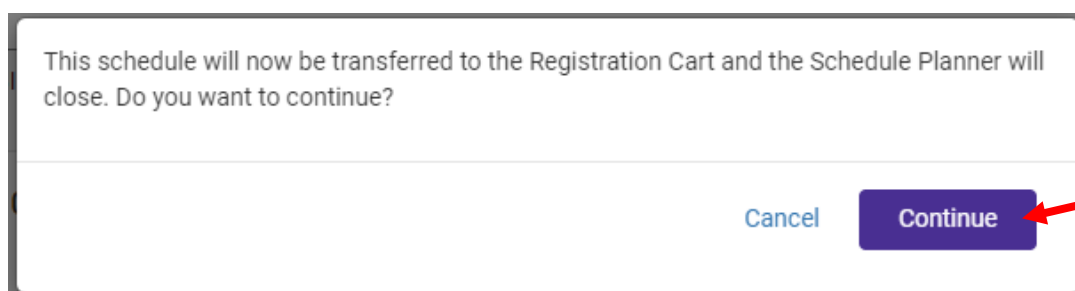
[Back](#) [Print](#) **[Send to Registration Cart](#)** [Heart](#)

You are viewing a potential schedule only and you must still register.

*REMEMBER: You are not actually enrolled in these classes until you go to mySFA and complete the registration process.

	CRN #	Subject	Course	Section	Seats Open	Day(s) & Location(s)	Dates	Campus
Info Lock	26379	BIOL	1106	520	22		01/11/2023 - 05/05/2023	Online
		Prerequisites Corequisites						
Info Lock	26380	BIOL	1306	500	11		01/11/2023 - 05/05/2023	Online
		Corequisites						

12. Click Continue



This schedule will now be transferred to the Registration Cart and the Schedule Planner will close. Do you want to continue?

[Cancel](#) **[Continue](#)**

13. In the Schedule Planner Registration Cart, click Register. You must click Register to complete the registration process.

Schedule Planner Registration Cart

Welcome to the Schedule Planner Registration Cart.

Classes in the Registration Cart

Select	CRN	Subj	Crse	Sec	Title	Status
<input checked="" type="checkbox"/>	26379	BIOL	1106	520	General Biology I Lab -	
<input checked="" type="checkbox"/>	26380	BIOL	1306	500	Bio for Sci Maj I (Lec) -	

Register
Add to WorkSheet
Save Cart
Clear Cart

14. If successful, the courses will now appear in the Current Schedule area of the Add or Drop Classes page

Current Schedule												
Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title	Instructional Method	Dates (MM/DD)
Web-Registered on Nov 04, 2022	None	26379	BIOL	1106	520	Undergraduate	1.000	Standard		Biology for Science Majors I Lab	Online	01/11-05/05 (16 weeks)
Web-Registered on Nov 04, 2022	None	26380	BIOL	1306	500	Undergraduate	3.000	Standard		Biology for Science Majors I	Online	01/11-05/05 (16 weeks)
Web-Registered on Nov 04, 2022	None	26491	ENGL	1301	005	Undergraduate	3.000	Standard		Rhetoric and Composition	Face-to-Face, SFA Campus	01/11-05/05 (16 weeks)

- a. If the courses were added successfully, no further action is needed
- b. If you received an error, you can email registrar@sfasu.edu (Include screenshots of the error you are receiving and be sure the email is coming from your jacks email).