

Academic Affairs Council
April 30, 2008

Richard Berry
Violet Rogers
Tom Wheeler
Randy McDonald
Shirley Dickerson
Paul Davis

Brian Murphy
Tony Duben
Buddy Himes
Mike O'Rear
John Jacobson
Mary Nelle Brunson

1. SACS Update

James Standley

Dr. Standley reported on the SACS office and their plans for the near future.

- Strategic plan/mission statement is underway
- Institutional effectiveness
- Naming of key committees
- Faculty credentials will be checked by carrying out file audits
- Quality Enhancement Plan (QEP)
- Baylor has completed their SACS review and a small group went to visit and discuss with them. We will also be visiting UT Arlington to do the same.

Dr. Berry recommended that everyone makes themselves familiar with the SACS website – www.sacs.org

2. Summer/May-mester

Mary Nelle Brunson

There were some initial problems with registration for May-mester, the internal problem has now been resolved.

Dr. Brunson reported that 830 students registered for May-mester, totaling 3,000 credit hours. Online classes filled up very quickly.

It was established classes should be at least ten students or more and five for graduate courses.

3. Budget Update

An update of the budget has been sent to everyone via email. \$9 per credit hour increase in tuition has been agreed, all of which will go to faculty/staff salaries. A 3% raise pool has been approved. In addition \$500,000 has been assigned for faculty equity.

Budget sheets are due to the deans on May 9 and to the Provost on May 30, 2008.

Dr. Berry reported that the women's equestrian team has been eliminated as a sport and will go to club status.

4. Printed Class Schedule

Following a discussion about the printed class schedule at a previous meeting, it was agreed by all deans that we should keep them for now. The deans stated that the schedule provides a great deal of information, not only classes and the students like it.

5. Freshman Orientation

This will be similar to previous years, three deans are needed at each session and the following was agreed:

A rehearsal will be arranged in the first week of June.

Orientation Date	Dean 1	Dean 2	Dean 3
June 8, 9, 10	Buddy	Violet/Tony	Brian
June 15, 16, 17	Buddy	Violet/Tony	John
June 22, 23, 24	Buddy	Violet/Tony	John
July 20, 21, 22	Buddy	Violet/Tony	John
July 27, 28, 29	Buddy	Violet/Tony	Brian

6. Undergraduate International Students fulfill Core Curriculum Requirements

Dan Norton

Dr. Norton proposed that international students be allowed to fulfill their core curriculum requirements using their native language fluency. He looked at fourteen other universities in Texas, none of which require foreign language in the core.

It was agreed that we need clarification from Sherry Wells, find out how many this will impact, in what areas and how it will be notated on their transcript. This will also apply to Heritage Hispanic speakers. Dr. Norton will report back.

7. Any Other Business

- a) The tenure policy was pulled from the board report as there were some issues from faculty senate stating that faculty wanted input on the changes. Although there are three faculty members on the Policy committee chosen by the Senate, they did not filter back the information to the colleges. The policy has been posted on the Academic Affairs website for comment, after which it will come back to the dean's council for approval.
- b) Course Fee Reviews – there have been some questions concerning course fees following our audit last year. We have made progress on improving these balances however, Dr. Berry stated that chairs need to evaluate course fees every

year to ensure they still apply and are accurate.

- c) Coordinating Board approved planning authority for Ph.D. in Psychology. We hope to start accepting students by summer/fall 2009.
- d) Dates of future meetings for the summer were give, as follows:

Deans Council - 8:00 a.m. Boardroom
May 14th

Academic Affairs Council – 8:00 a.m. Boardroom
June 18th
July 16th
August 20th

- e) Dr. Rogers asked what facilities would be open during May-mester and it was agreed a list of all facilities would be sent to the deans.

8. Office of Development

Jill Still

Jill Still shared information with the deans only concerning the office of development and future plans.

9. Date of Next Meeting

Deans Council – May 14, 2008 at 8:00 a.m.